

The Supreme Court
State of Washington

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MEMORANDUM

TO: Justice Mary Fairhurst, JISC Chair
Judge Dennis J. Sweeney, Presiding Chief Judge, Court of Appeals
Judge Stephen Warning, President Judge, SCJA
Judge Stephen Brown, President Judge, DMCJA
Judge Harold Clarke, Chair Trial Court Operations Funding Committee
Judge Deborah Fleck, Co-Chair, JIJ Implementation Committee
Shelly Maluo, President, WAJCA
Barbara James, Executive Director, State CASA
Kevin Stock, President, WSACC
Steven Toole, President, WSBA
Kevin Stock, Co-Chair, CMC
Delilah George, President, AWSCA
Kay Newman, State Law Librarian
Jim Bamberger, Director, Office of Civil Legal Aid
Joanne Moore, Director, Office of Public Defense
Reiko Callner, Executive Director, Commission on Judicial Conduct
Washington State Access to Justice Board

FROM: Madsen, C.J. *BAM*

DATE: March 18, 2011

RE: 2012 Supplemental Budget Development and Submission Instructions

The attached instructions and schedule continue the judicial branch budget development and submittal process adopted by the Supreme Court in 2007.

As in the past, this process and timeline were established in response to the current economic situation, the need for a consistent and objective process, and to ensure that all requests forwarded to the legislature are sound and well defined. The schedule provides ample time for development, interactive discussion, and promotion of the budget request prior to the 2012 legislative session.

As we all know, the current economic environment is not conducive to a growth in financial resources at the state or local levels. I would therefore strongly advise that you carefully examine any and all requests for additional resources and be prepared to defend and justify those items that are forwarded for the court to consider.

The judicial branch policy objectives, among other measures, will be used by the court to review and prioritize all requests presented. Accordingly, the policy objectives should be used as the framework supporting each budget request as it is prepared.

The Administrative Office of the Courts' Management Services Division will provide staff support for the development, submittal, and review of budget requests submitted for inclusion in the court's budget proposal to the legislature. Preliminary budget requests are due on April 22, 2011. Information regarding presentations before the Supreme Court Budget Committee will be sent under separate cover. Contact and other information is included in the instructions, which can be found at this Internet address:
<http://www.courts.wa.gov/>

Thank you in advance for honoring the schedule and process. If you have questions, do not hesitate to contact me at (360) 357-2037 or Ramsey Radwan at (360) 357-2406.

c: Supreme Court Budget Committee
Jeff Hall
Danilo Anselmo
Steve Goff
Ron Carpenter
Ramsey Radwan